

## Thinking of using a 3rd Party Kitchen installer?

### Kitchen installers can be found through:

- Asking for a list of installers from your local Kitchen Cabinets and Stones store;
- Asking friends or family for a recommendation;
- Visiting your local hardware store and asking for their installer / builders list;
- Checking the classified section in the local paper, or the trade services on the Trademe website;
- Useful links:
  - [www.builderscrack.co.nz](http://www.builderscrack.co.nz),
  - [www.nocowboys.co.nz](http://www.nocowboys.co.nz),
  - [www.bcito.org.nz](http://www.bcito.org.nz)

### Determine what you want your installer to do:

- Assemble and install the cabinets (Basic service);
- Fitting of ceiling/wall/floor panels?
- Remove the old kitchen/dispose of?
- Do any minor wall or floor repairs?
- Arrange the plumber/ electrician or other trades to come back to site?
- Different levels of services are offered by different installers
- Who will clean the completed kitchen – the installer or the customer?

### Agreeing prices and timeframes:

- What are there fees – i.e. per cabinet / fixed price install / per hour rate?
- Ensure your fees include GST;
- What would incur additional fees not already discussed/ unexpected events?
- What is the resolution process if an element of the kitchen does not fit or work as intended?
- If the install does not finish within the time frame agreed, when will they complete it?
- When engaging a 3rd party installer, we recommend to pay the final 30% of the install fee once you are satisfied with the practical completion of the kitchen\*
- Use our kitchen install quality check sheet as an agreed format with the kitchen installer

*\*If the kitchen install is not completed by factors not the fault of the installer or a minor element that does not affect the usage of the kitchen, we recommend to pay a fair final payment to the installer.*

### Remember:

- Ensure you understand the arrangement with you installer;
- Ensure you have an agreement in writing;
- Remember that building projects can run ahead or behind schedule;
- Plan for the best but prepare for the unexpected: Ensure you have a time and cost contingency – plan for double the amount of time to install and a 20% cost overrun.

## Basic Kitchen install checklist

Description	Checked	Comments
<b>Presentation of the installed kitchen</b>		
Outside is clean, plastic protection removed	<input type="checkbox"/>	
Inside Drawers and Cupboards are clean	<input type="checkbox"/>	
No silicone/glue residue	<input type="checkbox"/>	
Kitchen inspected for Scratching/Marks	<input type="checkbox"/>	
All installing by-product removed	<input type="checkbox"/>	
Take Photos of the kitchen, after install	<input type="checkbox"/>	
Any outstanding install matters discussed/resolved	<input type="checkbox"/>	
<b>Quality Check by installer &amp; customer</b>		
All Doors and Drawers are symmetrical	<input type="checkbox"/>	
All Doors and Drawers opening correctly	<input type="checkbox"/>	
All cover caps fitted	<input type="checkbox"/>	
All soft closing fitted	<input type="checkbox"/>	
All panel caps checked	<input type="checkbox"/>	
All accessories operating smoothly and correctly	<input type="checkbox"/>	
<b>Aftercare process</b>		
Kitchen care advise given to customer, where applicable, by the installer	<input type="checkbox"/>	
Customer advised how to contact the installer if there is an install related issue	<input type="checkbox"/>	
Send completed photos of the kitchen to Kitchen Cabinets and Stones Ltd, provide feedback.	<input type="checkbox"/>	